



Networks Service Upgrades  
 772-287-4287  
 Serving Martin County Since 2004

## PC Maintenance Tips

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### Daily

|                         |   |
|-------------------------|---|
| Backup Important Files  | Email, Documents, Pictures, Financial etc.  |
| Proper Surge Protection | 1000 Joule Rating or better is recommended  |
| Reboot / Shut Down      | Like a good night's sleep for your computer |

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### Weekly

|                           |                  |  |
|---------------------------|------------------|--|
| Virus Protection Updates  | Norton AntiVirus | <a href="http://www.symantec.com">www.symantec.com</a>   |
| Spyware Updates and Scans | Windows Defender | <a href="http://www.microsoft.com">www.microsoft.com</a> |
| Microsoft Windows Updates | Critical Updates | <a href="http://www.microsoft.com">www.microsoft.com</a> |

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### Monthly

|                                      |   |
|--------------------------------------|---|
| Disk Clean-Up                        | Eliminate unneeded files that slow down your PC   |
| Error-Checking ( <i>Disk Check</i> ) | Spots potential problems in your PC's file system |
| Disk Defragmenter                    | Organize the "jigsaw puzzle" of files in your PC  |

*Open 'My Computer' – Right Click on 'C Drive' – Select 'Properties'*

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### 3-6 Months

|   |  |
|---|--|
| <b>On Site GatorPC Tune-Up</b>  | <b>Reclaim your PC's speed and performance</b>   |
| <ul style="list-style-type: none"> <li>• Check Hardware Integrity</li> <li>• Purge Old / Temp Files</li> <li>• Test Printer(s), Sound etc.</li> <li>• Correct Registry Errors</li> <li>• Update Virus / Spyware Software</li> </ul> | <ul style="list-style-type: none"> <li>• Check File System / Defragment</li> <li>• Disable Unnecessary Startup Programs</li> <li>• Refresh Broadband Internet Connection</li> <li>• Confirm System Hardware Integrity</li> <li>• Evaluate Needed Upgrades / Updates</li> </ul> |

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**Repair/Service**

**Networks**

**Upgrades**

**Internet Security**

**Remote Support**

**Windows XP/Vista**

**Server 2003 / SBS**

**Microsoft Partner**

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